



**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS,
(GENERAL) MUMBAI ZONE - II
CENTRAL INTELLIGENCE UNIT,
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA,
DIST- RAIGAD, MAHARASHTRA - 400 707.
Tel. Nos 27241055, 27242402.**

F.No. SG/Misc-08/2016-17 CIU JNCH

Date : 03.06.2016

PUBLIC NOTICE NO.81/2016

1. Presence of unauthorized persons has been noticed during the course of surprise visits to various sections conducted by the officers of the Central Intelligence Unit inside the Custom House and Customs authorized Container Freight Stations under JNCH.

2. In view of the above, importers, exporters, Custom House Brokers and other stakeholders are hereby informed that only 'authorized persons' (as defined below) are allowed to remain present and interact with the departmental officers in connection with activities concerning the processing of customs documents or discharge of any other customs related work at Jawaharlal Nehru Custom House (JNCH) and Customs Authorized Container Freight Stations (CFS) and JNPT Docks / Port Area.

3. An 'authorized person' shall mean only -

(i) The Importer / Exporter himself/herself or his/her employee authorized by such Importer and Exporter and holding valid I-card (issued by such Importer or Exporter).

(ii) The Customs Broker whose name is mentioned in the Bill of Entry/ Shipping Bill (Live B/E / S/B), as the case may be, or his/her employer holding valid pass issued by the department.

(iii) The Customs Broker duly authorized by Importer/Exporter OR representative of Importer/Exporter having valid authorization for pre /post clearance related work like processing drawback / refund, IGM or any other documents, amendment, registration, licence and bond cancellation etc.

Any person other than the above is deemed to be an unauthorized person whose entry inside the working area is not allowed and neither is he/she authorized to handle customs documents and discharge of other customs related work

4. It is hereby clarified that these instructions shall apply to all pre and post import/export related processes as well as processing of refund claims, licence registration and authorizations, drawback sanction, tendering renewal /cancellation of bonds & BGs or work elsewhere in different sections viz Container Cell, Unclaimed Baggage Center, Factory Stuffing Permission, Import Noting etc.

5. Importers, Exporters and all stakeholders are advised to authorize only their employees, having valid photo Identity Cards issued by them or Customs authorized Custom House Broker pass. Importers, Exporters and all stakeholders are advised not to authorize any person other than those mentioned above. No authorization shall be done directly in favour of the employee of the Custom House Brokers firm by the party. The persons holding only authorization but without valid photo I card of the employer will be treated as 'unauthorized persons'.

6. Entry into JNCH will be given only to the authorized persons as defined in para-3 above. One day entry pass, wherever necessary, shall be given to :-

(i) 'authorized person' holding Identity Card issued by his employer and having authority letter from the employing Firm/Company mentioning the name of the department / section to be visited by the person.

(ii) Advocates/Legal representatives holding copy of Personal Hearing letters along with a copy of his vakalatnama.

6.1 The one day entry pass will be issued only after confirmation from the concerned officer / P.As of the Senior officers on intercom, by the officers at the Reception Desk.

6.2 If a daily pass is required to be issued to the same person more than twice in a week (Monday to Friday), the same shall be brought to the notice of DC/CIU who may cause necessary enquiries about the purpose for repeated visits of the person.

7. All the CFS's under the Jurisdiction of the JNCH are hereby directed to ensure that only the 'authorized persons' are allowed in the Customs Area.

8. Any deviation of the above directions, shall invite penal action against the erring persons.

9. Any difficulty in implementation of this public notice may be brought to the notice of the Deputy Commissioner of the Customs, CIU, JNCH.

Sd/-

(RAJEEV TANDON)

Pr. Commissioner of Customs (General)
JNCH, Nhava Sheva

Copy to:-

1. The Chief Commissioner of Customs, Mumbai Zone-II
2. The Commissioner of Customs(Gen/I/II/III/IV/V), JNCH
3. All the Addl./Jt. Commissioners of Customs, JNCH
4. All the Trade Associations.
5. The Brihanmumbai Custom House Agent Association, Mumbai.